



Please reply to:

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Date: 19 November 2021

Notice of meeting

Corporate Policy and Resources Committee

Date: Monday, 29 November 2021

Time: 7.00 pm

Place: Council Offices, Knowle Green, Staines-upon-Thames

To the members of the Corporate Policy and Resources Committee

Councillors:

L. E. Nichols (Chairman)	S. Buttar	A. Brar
J.R. Sexton (Vice-Chairman)	S.C. Mooney	O. Rybinski
J.R. Boughtflower	R.J. Noble	S.M. Doran
C.F. Barnard	N. Islam	I.J. Beardsmore
V.J. Leighton	S.A. Dunn	V. Siva

Substitute Members: Councillors C. Bateson, J.T.F. Doran, T. Fidler, H. Harvey,
D. Saliagopoulos, R.A. Smith-Ainsley and J. Vinson

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

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1. Apologies and Substitutes

To receive apologies for absence and notification of substitutions.

2. Minutes

7 - 22

To confirm the minutes of the meetings held on 4 October 2021 and 19 October 2021 as a correct record.

3. Disclosures of Interest

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

4. Questions from members of the Public

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions had been received.

5. Ward Issues

To consider any issues raised by ward councillors in accordance with Standing Order 34.2

At the time of publication of this agenda no ward issues had been received.

6. Knowle Green Estates KGE

Directors of KGE will be present during the consideration of these items.

a) Knowle Green Estates Annual Report

To follow.

b) Tenancy Strategy

23 - 104

To consider the recommendations from the Community Wellbeing and Housing Committee on 28 September 2021.

The report and appendices, as considered by the Community Wellbeing and Housing Committee are attached.

7.	Capital monitoring (Qtr. 2 July-Sept)	105 - 114
	The capital monitoring report covers the cumulative actual expenditure to date, against the cumulative council approved capital programme budget and compares this against the latest forecast outturn from officers.	
8.	Revenue monitoring (Qtr. 1 April-June)	115 - 136
	This report provides a summary of the forecast outturn position for the financial year 2021-22 as at 30 September 2021.	
9.	Outline Budget 2022-2023	137 - 148
	To review the outline budget for 2022-2023 and the Medium Term Financial Strategy.	
10.	Determination of the 2022/23 Council Tax base for tax setting	149 - 152
	To agree the Council Tax Base for 2022/23.	
11.	Treasury Management Strategy - mid-year report	153 - 172
	To receive an update on the Council's treasury management activities.	
12.	Procurement of Fire Alarms Systems and Emergency Lighting Installations Maintenance Services - Residential and Municipal Properties	173 - 178
	To agree the procurement process for fire alarm systems maintenance services (for Planned and Responsive Maintenance) with a contract commencement date of 1 April 2022.	
13.	Corporate Plan 2021-2023	179 - 200
	To review the proposed Corporate Plan and make a recommendation to Council on 9 December 2021.	
14.	Oast House/Kingston Road Car Park and Health and Wellbeing Centre	
	To follow.	
15.	Exclusion of Public and Press (Exempt Business)	
	To move the exclusion of the public and press for the specified agenda items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.	

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| 16. | EXEMPT ITEM - Staines Library Hub and Museum | 201 - 218 |
| | <p>The report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in being able to undertake even-handed negotiations and finalising acceptable contract terms.</p> | |
| 17. | EXEMPT ITEM - 5th Floor, Communications House, Staines | 219 - 224 |
| | <p>This report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in any lease, contract or other type of negotiation with the tenant, who could then know the position of the Council.</p> | |
| 18. | Ashford Multi-Storey Car Park | |
| | <p>To follow.</p> | |
| 19. | Opportunities for collaborative working | |
| | <p>To follow.</p> | |
| 20. | Verbal update on the Corporate Recovery Plan | |
| | <p>To receive a verbal update on the Corporate Recovery Plan, following service committee reviews.</p> | |
| 21. | Forward Plan | 225 - 230 |
| | <p>To consider the Forward Plan for committee business.</p> | |

22. Additional Corporate Policy and Resources Committee

To agree an additional date for a meeting of the Corporate Policy and Resources Committee. The following dates are currently available:

- Monday 17 January 2022 at 7.00pm
- Wednesday 19 January 2022 at 7.00pm
- Thursday 20 January 2022 at 7.00pm

23. Urgent Actions

231 - 232

To note those urgent actions which have been taken by the Chief Executive in consultation with the Leader since the agenda was published for the ordinary Corporate Policy and Resources meeting on 4 October 2021.

24. Urgent business

To consider any business deemed as urgent by the chair.